



# Uploading your publications to espace

Publishing Power Hour 9

Sian Dewar, Librarian

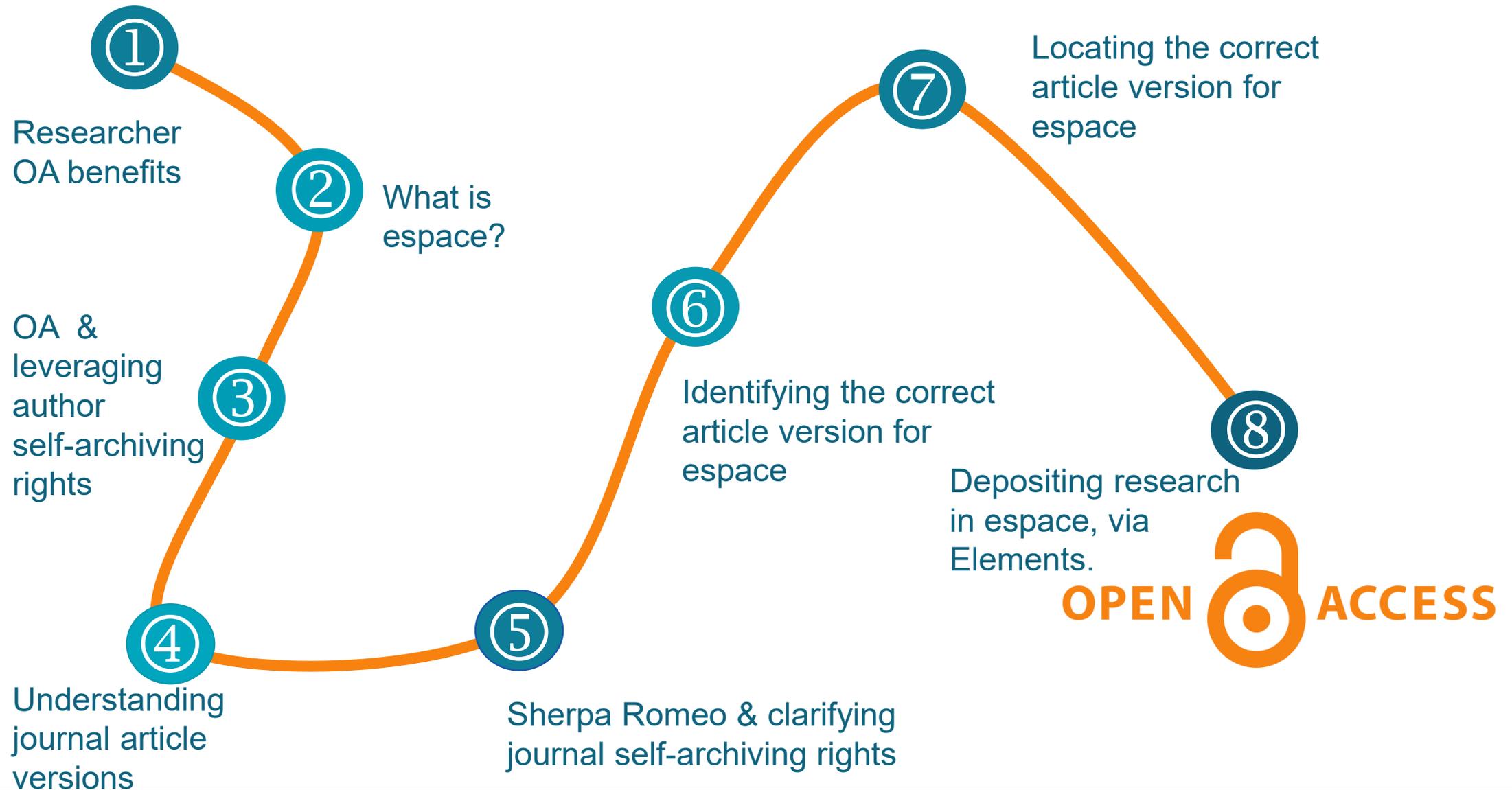
Library Collections, Systems and Infrastructure

27 October 2022

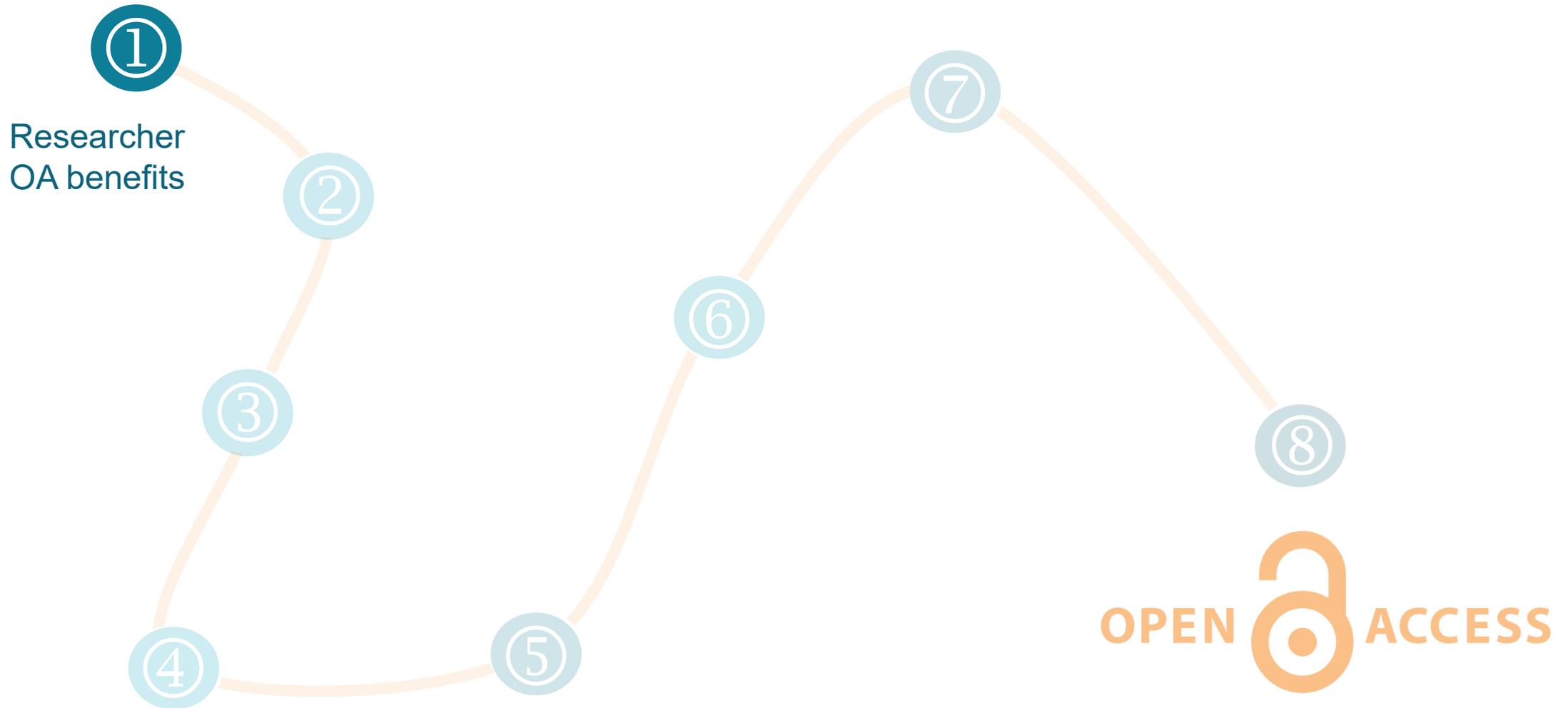


Curtin University acknowledges the traditional owners of the land on which Curtin Perth is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie campus, the Wongutha people of the North-Eastern Goldfields.

# Overview of uploading publications to espace



# Overview of uploading publications to espace



# Benefits to the researcher in making their research open access



1. Piowar H, Priem J, Larivière V, Alperin JP, Matthias L, Norlander B, Farley A, West J, Haustein S. 2018. The state of OA: a large-scale analysis of the prevalence and impact of Open Access articles. PeerJ 6:e4375 <https://doi.org/10.7717/peerj.4375>



CC-BY Danny Kingsley & Sarah Brown

Source: <https://oaaustralasia.org/faqs/#panel-503>

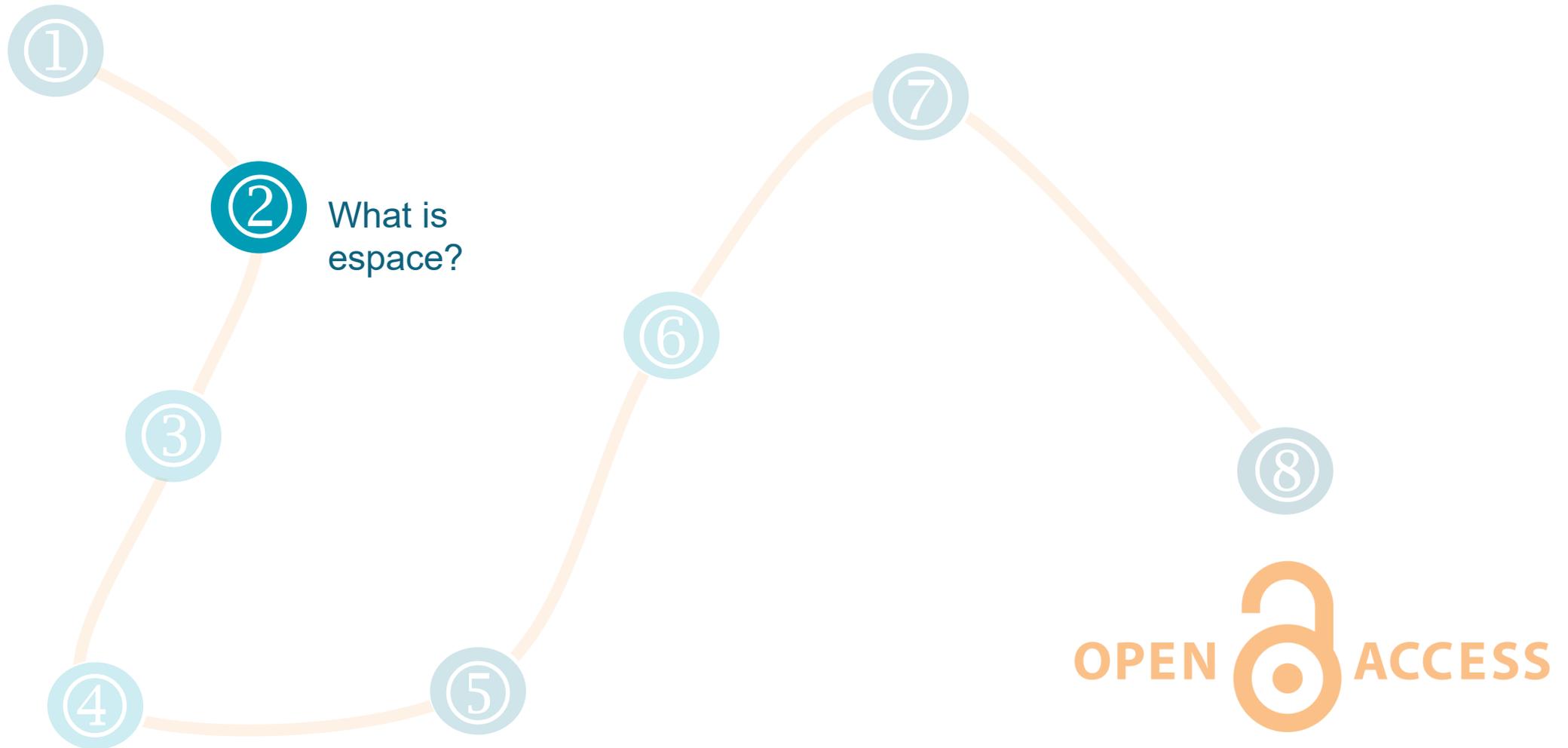
# espace supports OA funder mandates

- New NHMRC Open Access Policy
- Grants issued on or after 20 September 2022
  - Immediate open access, without any embargo period
    - Version of Record open access (journal-based open access)
    - Author Accepted Manuscript open access (repository-based open access)
  - Published with a CC BY licence
- All other NHMRC grants - all publications produced up to 31 December 2023
  - Open access in a repository or other acceptable location within a 12-month period from the date of publication.
- <https://www.nhmrc.gov.au/about-us/resources/open-access-policy>

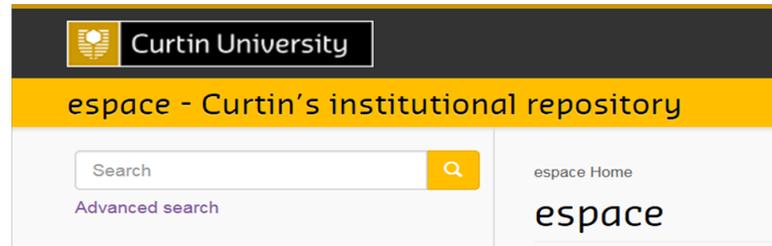
# espace supports OA funder mandates

- Identify Curtin research outputs subject to ARC and NHMRC open access policy = approx. 2,700 records
  - Do these meet the OA policy requirements?
    1. Metadata in university repository within 3 months
      - Include Funder Acknowledgment and grant ID
    2. Research output open access via publisher or suitable repository within 12 months
    3. Access and reuse licence Creative Commons Attribution licence (CC-BY)
      - ARC strongly encouraged
      - NHMRC mandatory from 1 January 2024

# Overview of uploading publications to espace



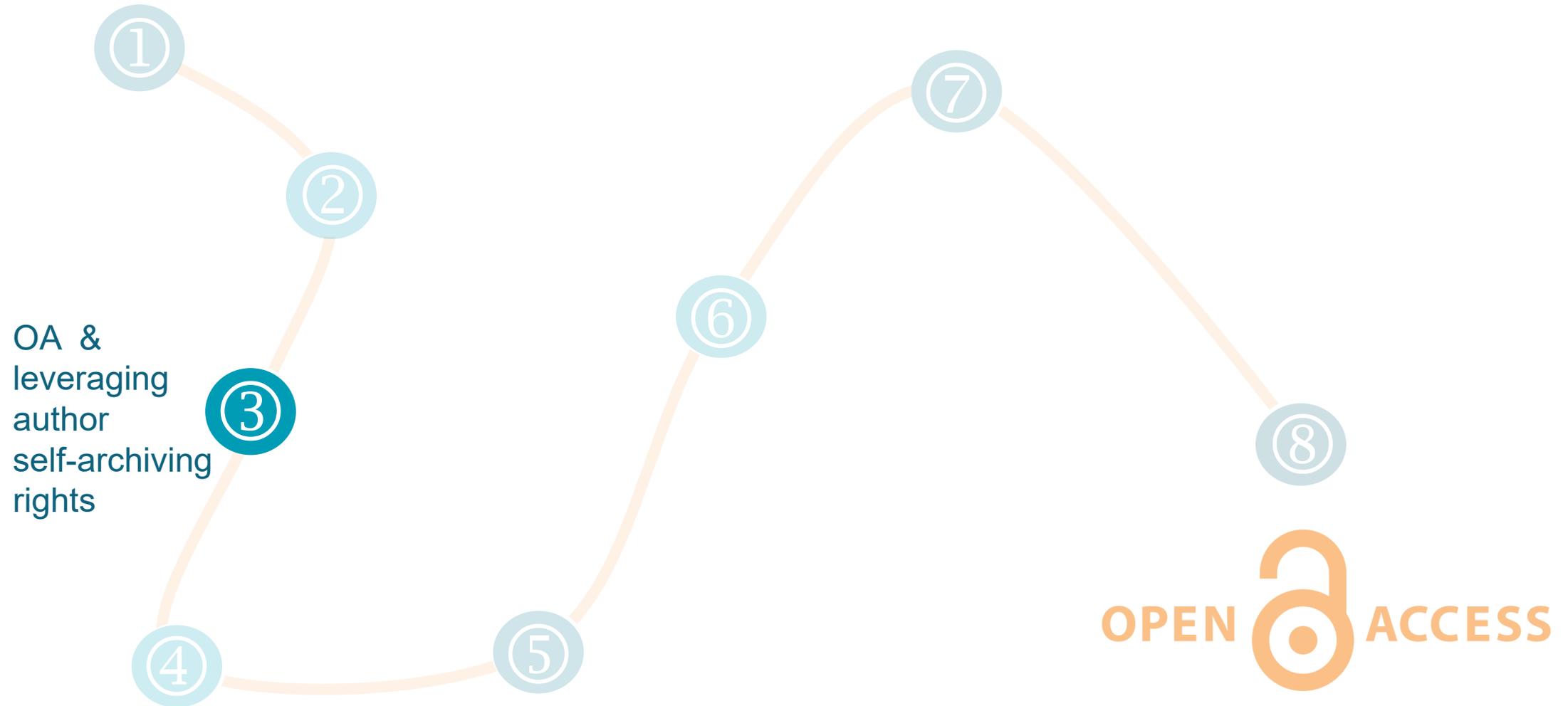
# What is espace?



<https://espace.curtin.edu.au/>

- Provide open access to Curtin's research outputs through researchers leveraging author self-archiving rights
- Publications deposited in espace are visible and accessible through services such as Google, Google Scholar and Trove
- Not suitable for confidential or sensitive materials
- Curtin Research Publications Collection had **1,114,757** downloads globally in 2021

# Overview of uploading publications to espace



# Selecting the most appropriate journal to publish your research is based on a large number of factors



Article processing charges



Diamond open access journal



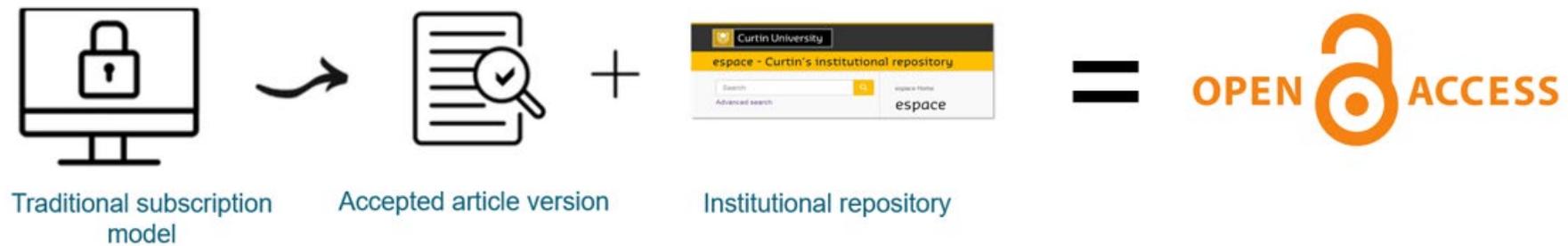
Prestigious subscription journal



Decided to publish in a traditional  
subscription journal?

Publishing in a subscription  
journal does not preclude making  
your research open access

# Publishers can be opaque around open access via author self-archiving



Both pathways can make your research open access

# Author rights to self-archive

## Author Rights for Scholarly Purposes (see 'Definitions' clause below)

I understand that I retain or am hereby granted (without the need to obtain further permission) the Author Rights (see description below and definitions), and that no rights in patents, trademarks or other intellectual property rights are transferred to the Copyright Owner.

The Author Rights include the right to use the Preprint, Accepted Manuscript and the Published Journal Article for Personal Use, Internal Institutional Use. They also include the

- the Preprint on any internal website;
- the Accepted Manuscript on any of the following 12 months after first publication ("Embargo Period"): their employer's internal website; their institutional and/or funder repositories. AAMs may also be deposited
- the Published Journal Article in such repositories as are available until the final published version of an article is available online.

**2. Accepted Version.** The Owner licenses back the following rights to the Contributor in the version of the Contribution that has been peer-reviewed and accepted for publication (the "Accepted Version"):

**a.** The right to self-archive the Accepted Version on: the Contributor's company/institutional repository or archive; or on any non-profit subject-based repositories such as PubMed Central, arXiv, and the like; or on any STM (science and technical) or SSH (social science and humanities) journals following publication. There are separate arrangements with certain funding agencies for the self-archiving of the Accepted Version as set forth at the following website: <http://www.wileyauthors.com/funderagreements>. The Contributor must post the Accepted Version or replace it with the Final Published Version. The Final Published Version must contain a legend as follows: This is the accepted version of the article: FULL CITE, which has been published in final form. The Accepted Version may be used for non-commercial purposes in accordance with the Wiley Archiving Policy [<http://www.wileyauthors.com/self-archiving-policy>].

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  - i. The right to be identified as the author of your article, whenever and wherever the article is published, such rights including moral rights arising under § 77, Copyright, Designs & Patents Act 1988, and, so far as is legally possible, any corresponding rights we may have in any territory of the world.
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  - iii. The right to post and maintain at any time the Author's Original Manuscript (AOM; your manuscript in its original and unrefereed form; a 'preprint').
  - iv. The right to post at any time after publication of the VoR your AM (your manuscript in its revised after peer review and accepted for publication form; a 'postprint') as a digital file on your own personal or departmental website, provided that you do not use the VoR published by us, and that you include any amendments or deletions or warnings relating to the article issued or published by us; and with the acknowledgement: 'The Version of Record of this manuscript has been published and is available in <JOURNAL TITLE> <date of publication> <http://www.tandfonline.com/<Article DOI>>'
    - a) Please note that embargoes apply with respect to posting the AM to an institutional or subject repository. For further information, please see our list of journals with applicable embargo periods: [PDF](#) | [Excel](#). For the avoidance of doubt, you are not permitted to post the final published paper, the VoR published by us, to any site, unless it has been published as Open Access on our website.
    - b) If, following publication, you or your funder pay an Article Publishing Charge for [retrospective Open Access publication](#), you may then opt for one of three licences: [CC BY](#), [CC BY-NC](#), or [CC BY-NC-ND](#); if you do not respond, we shall assign a CC BY licence. All rights in the article will revert to you as author.

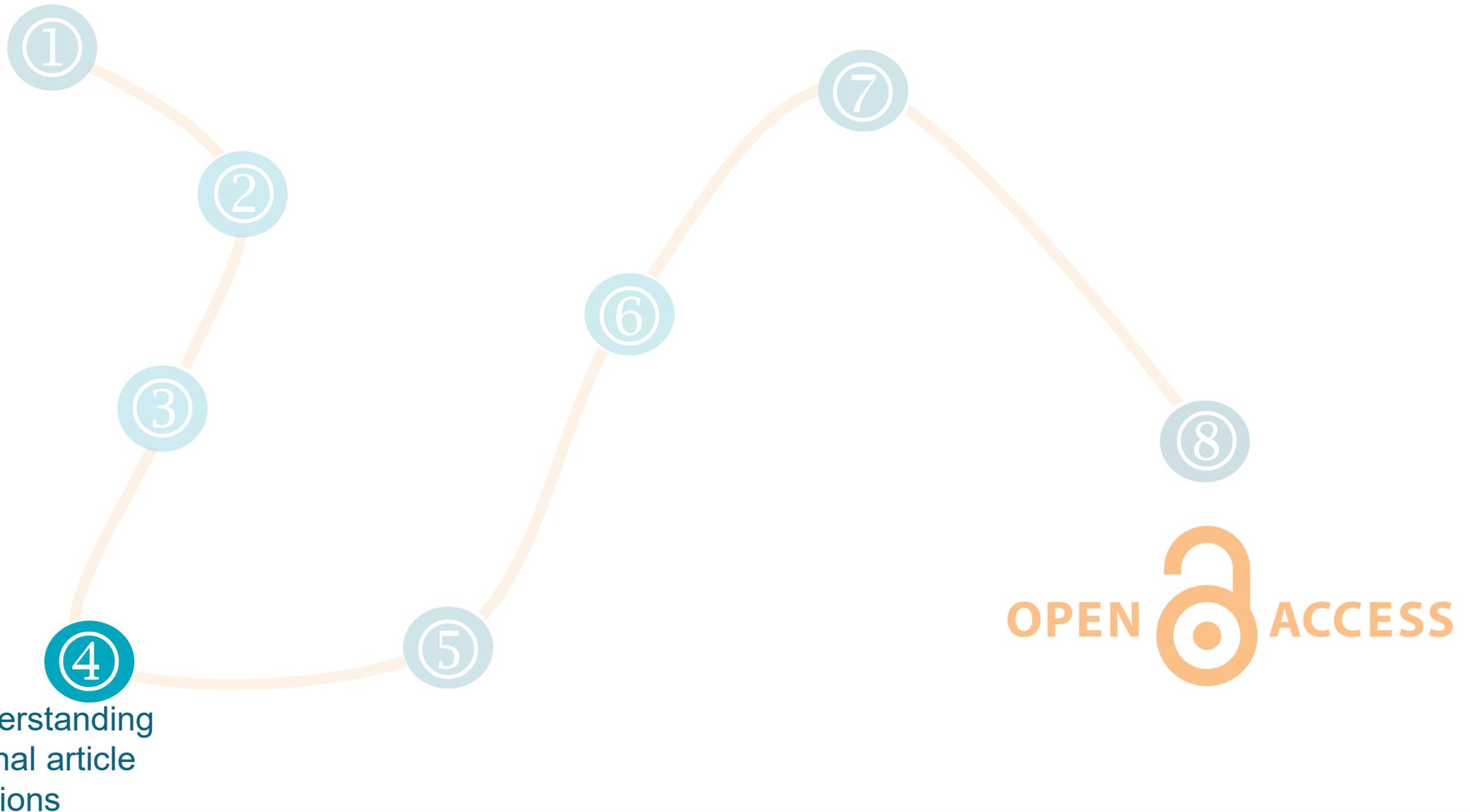
[https://www.elsevier.com/\\_data/assets/pdf\\_file/0005/1165379/JPAupdatedApril2021.pdf](https://www.elsevier.com/_data/assets/pdf_file/0005/1165379/JPAupdatedApril2021.pdf)

<https://www.springer.com/gp/open-access/publication-policies/self-archiving-policy>

<https://authorservices.wiley.com/asset/Copyright-Transfer-Agreement-Sample.pdf>

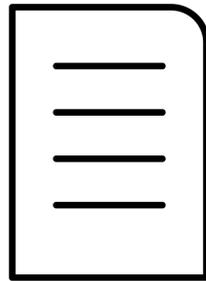
<https://journals.taylorandfrancis.com/edmgr/TaylorandFrancisCopyrightForm/TaylorandFrancisCopyrightForm.pdf>

# Overview of uploading publications to espace



# Stages of journal publication process

Submitted



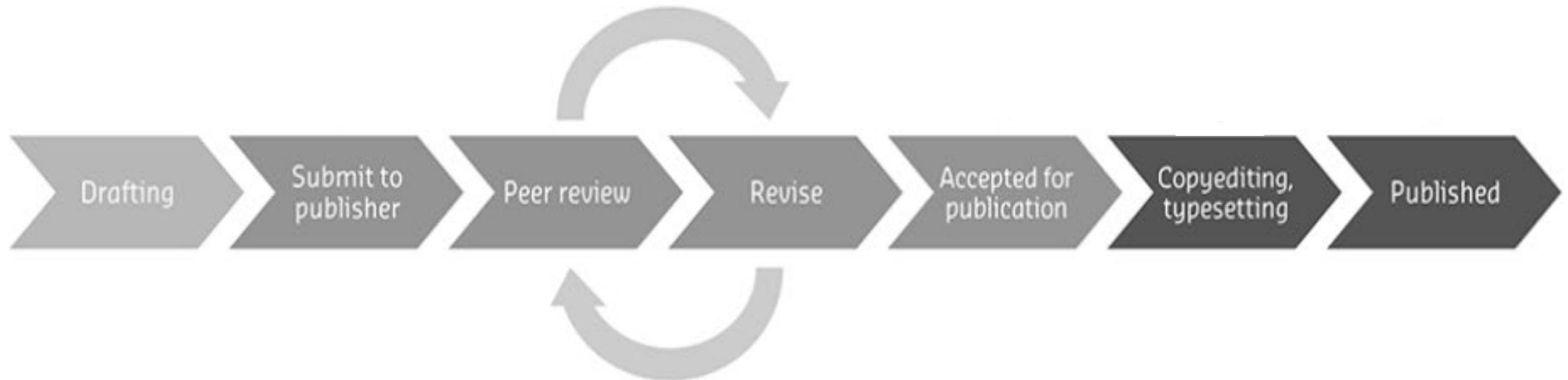
Accepted



Proof

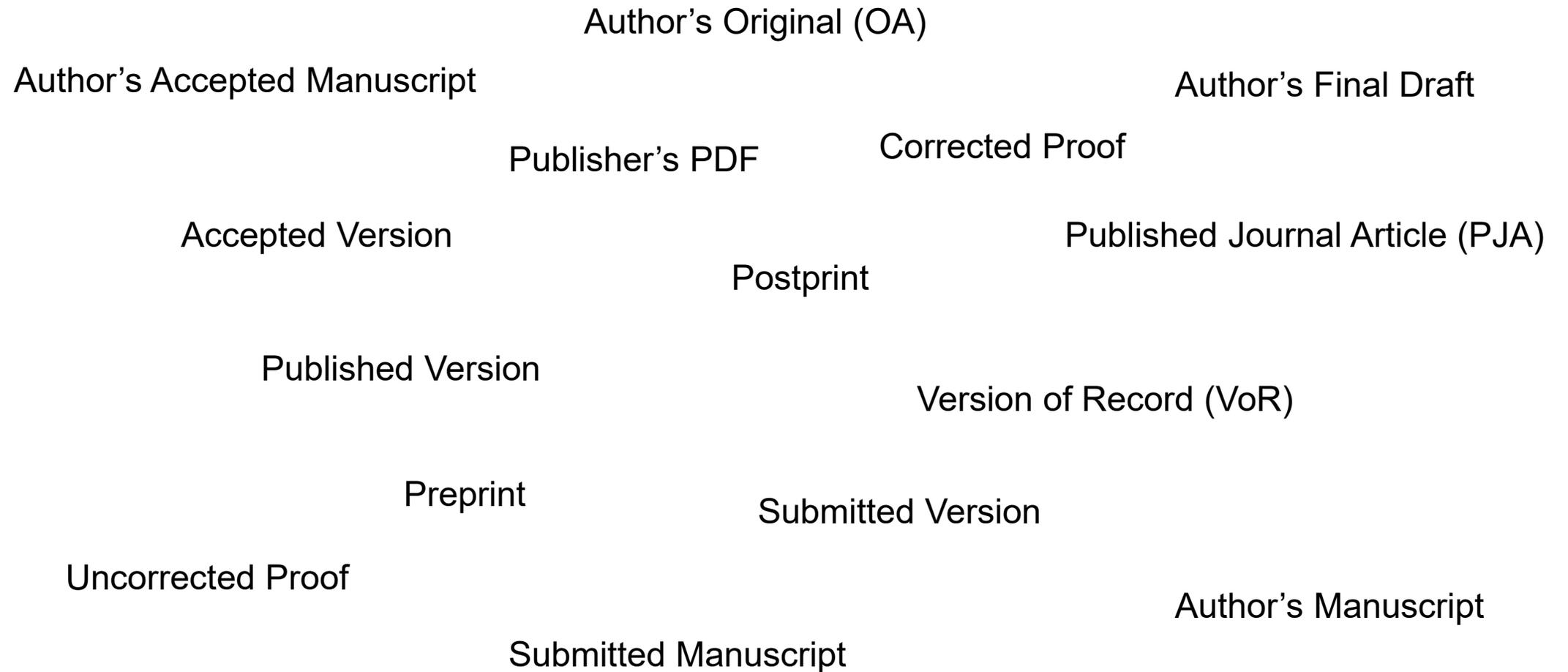


Published





# Article versions



# Article versions

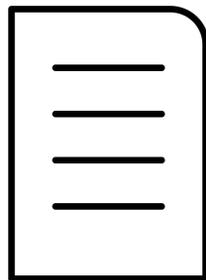
## Submitted

Submitted Version

Submitted Manuscript

Author's Original (OA)

Preprint



## Accepted

Accepted Version

Author's Final Draft

Author's Manuscript

Author's Accepted Manuscript

Postprint



## Proof

Uncorrected Proof

Corrected Proof



## Published

Published Version

Publisher's PDF

Version of Record (VoR)

Published Journal Article (PJA)



# Article versions

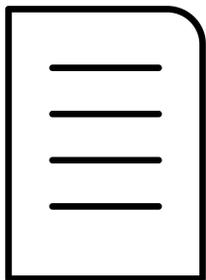
## Submitted

Submitted Version

Submitted Manuscript

Author's Preprint (OA)

Preprint



## Accepted

Accepted Version

Author's Final Draft

Author's Manuscript

Author's Accepted Manuscript

Postprint



## Proof

Uncorrected Proof

Corrected Proof



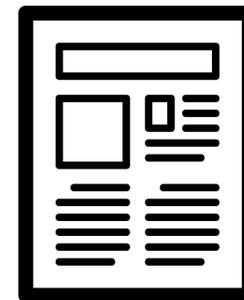
## Published

Published Version

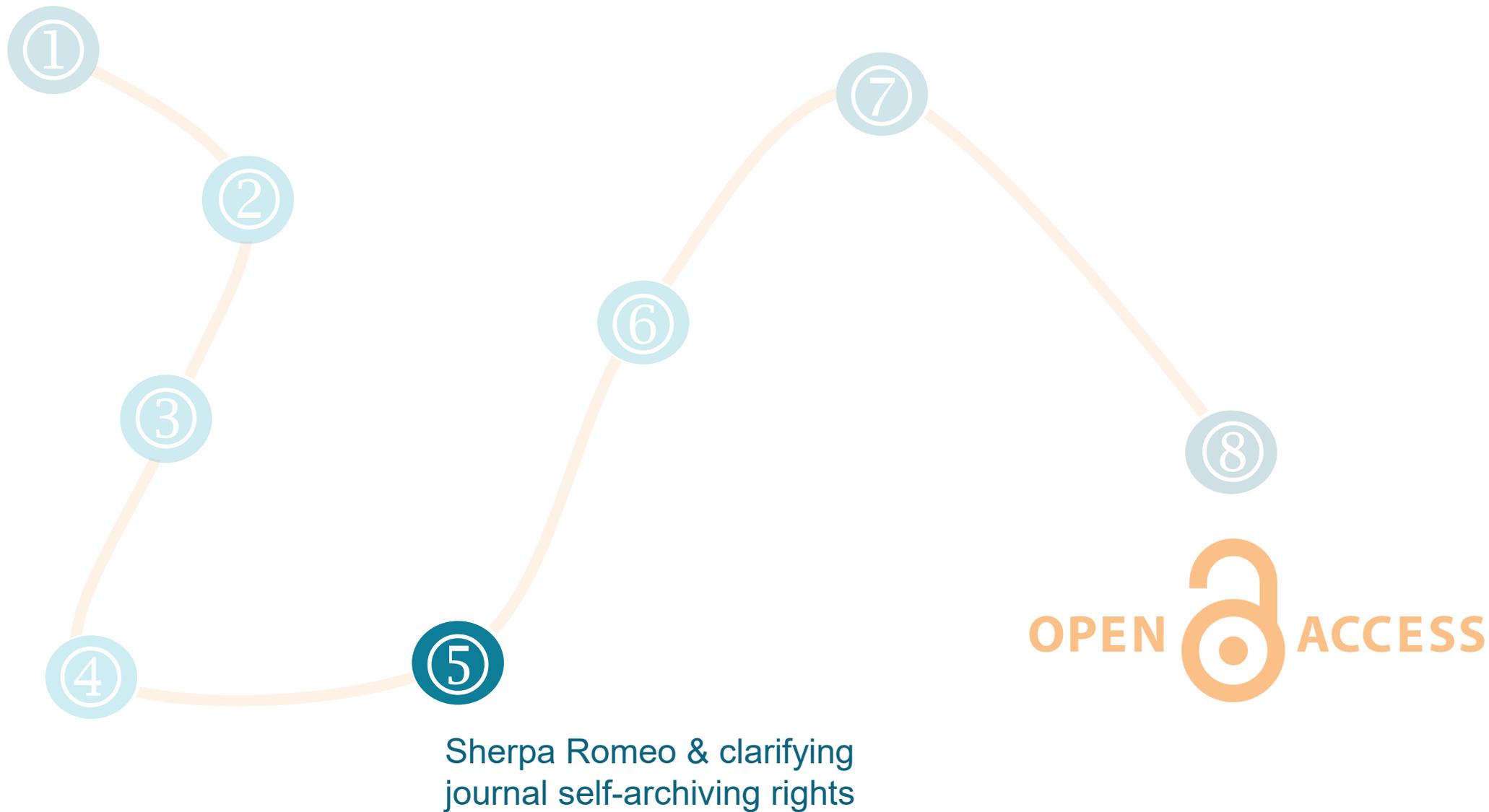
Publisher's PDF

Version of Record (VoR)

Published Journal Article (PJA)



# Overview of uploading publications to espace

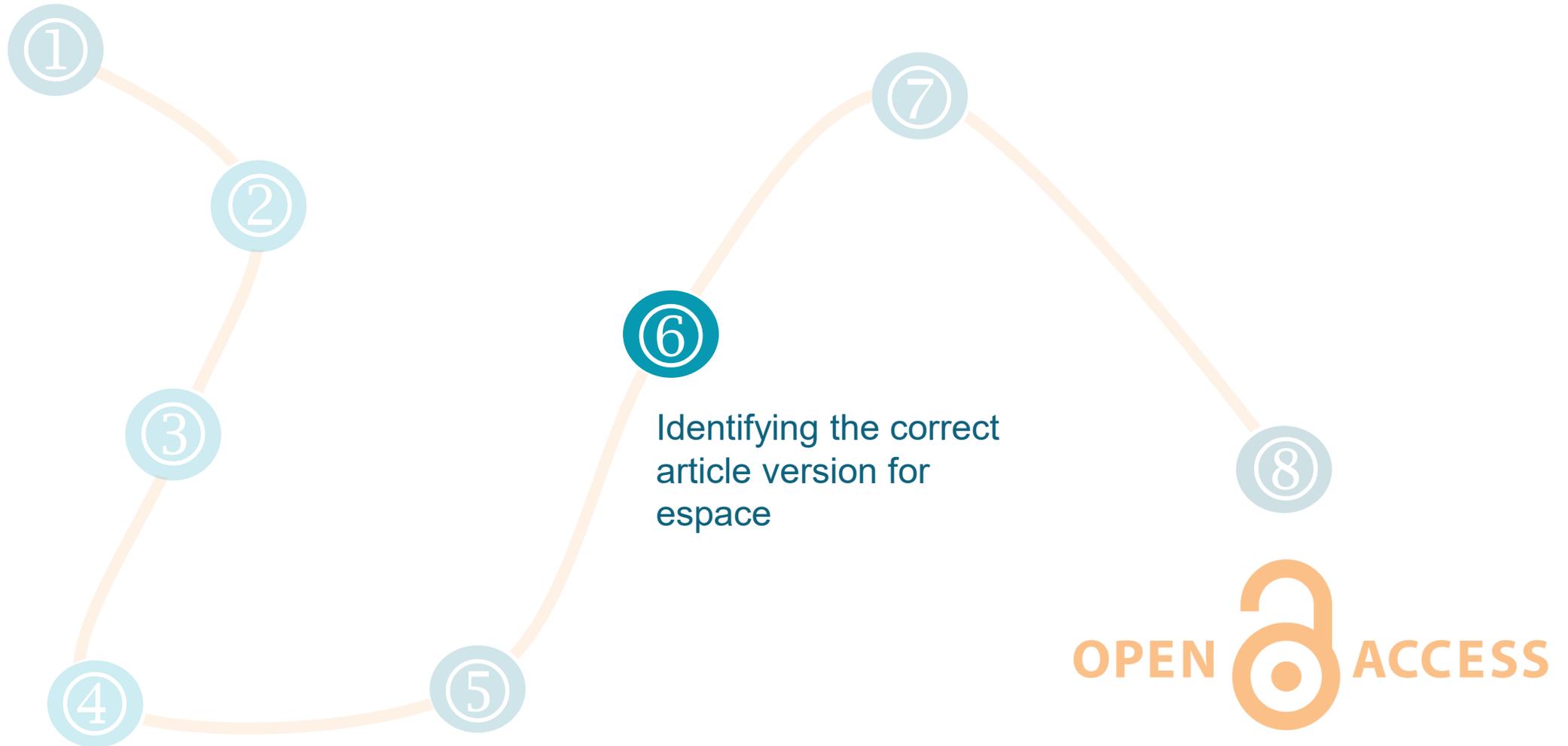




# Introduction to Sherpa Romeo Video

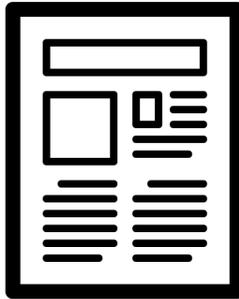
<https://www.youtube.com/watch?v=w5fl92midlY>

# Overview of uploading publications to espace





# General 'Rule of Thumb'

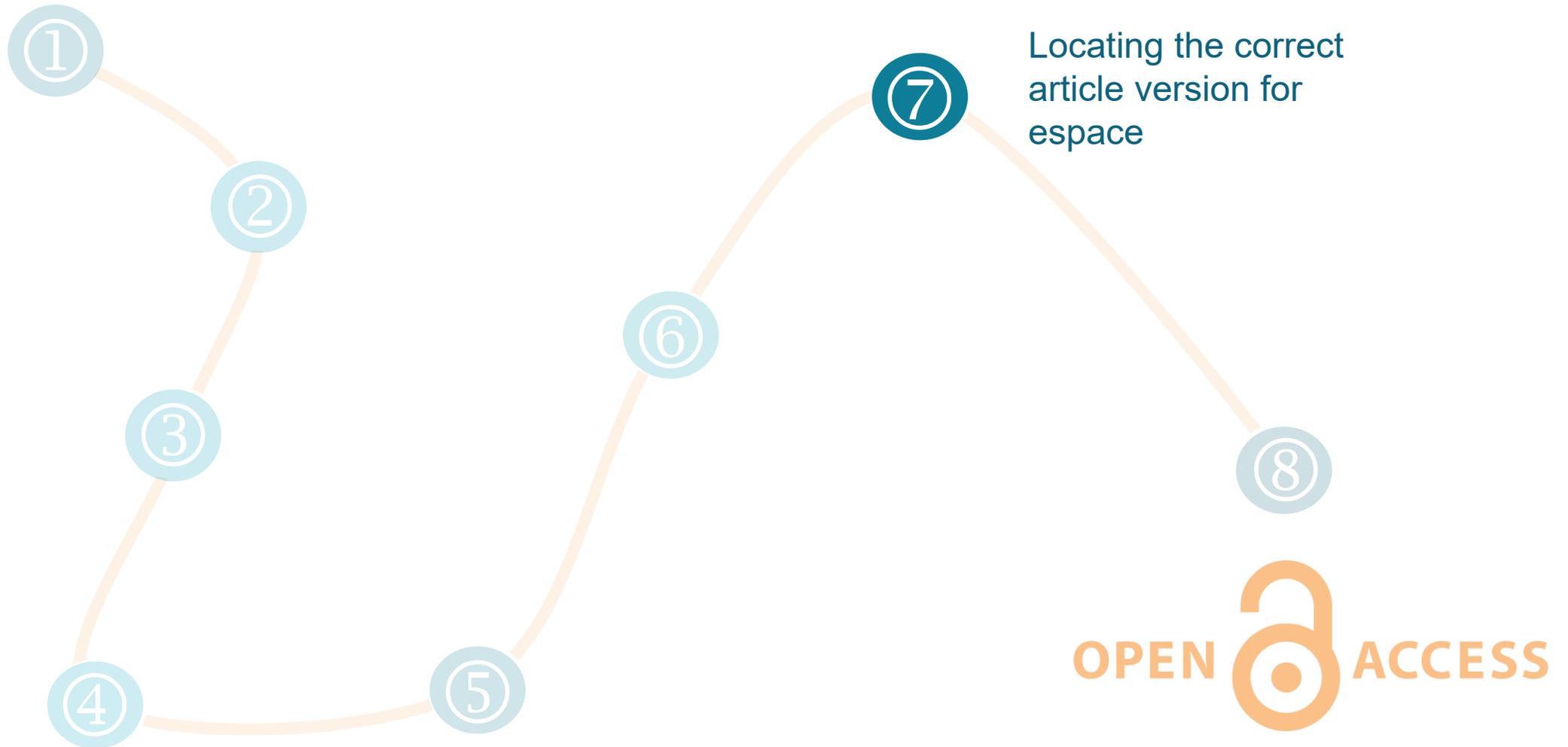


Published open access – deposit published version



Published subscription model – deposit accepted version

# Overview of uploading publications to espace



# Locating copy of your accepted version



## At time of article acceptance

- Corresponding author may be provided with a copy of the accepted version upon signing publisher agreement
- Some publishers advise researchers to retain their own copy of the accepted version
- Not the corresponding author? Approach your co-author for the accepted version suitable for author self-archiving in an institutional repository

**Please keep a copy of your accepted version in a safe place, so you can locate the correct copy for espase quickly and easily.**

# Locating copy of your accepted version



## **After article has been published**

- Corresponding author may be able to request a copy from the journal editor.
- Corresponding author may be able to download the accepted version from the journal's online submission portal.

# Accessing the accepted version via journal online submission portal

## Step 1: Identify the corresponding author

- The corresponding author is traditionally responsible for overseeing the online publishing process with the journal and has access to the online submission portal.



# Accessing the accepted version via journal online submission portal

**Step 2: Identify the online submission portal the journal is utilising**

Editorial Manager



ScholarOne Manuscripts



# Editorial Manager Example

**Engineering Analysis with Boundary Elements**  
Supports *open access*

5 CiteScore | 3.25 Impact Factor

Articles & Issues ▾ About ▾ Publish ▾  **Submit your article ↗** Guide for authors ↗

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Latest issue

**Volume 145**

*In progress*  
December 2022

**About the journal**

An International Journal for Advances in Boundary Element and Other Mesh Reduction Methods

This journal is specifically dedicated to the dissemination of the latest developments of new **engineering analysis** techniques using **boundary elements** and other **mesh reduction methods**.

Boundary element (BEM) and mesh reduction methods (MRM) are very active areas of research with the techniques ...

[View full aims & scope](#)

---

44%  
Acceptance Rate

[View all insights](#)

Go to the journal’s landing page and select “Submit your article” or similar.

# Editorial Manager Example

Welcome to Editorial Manager® for  
Engineering Analysis with Boundary Elements

Please Enter the Following [Insert Special Character](#)

Username:  ⓘ

Password:  ⓘ

[Author Login](#) [Reviewer Login](#) [Editor Login](#) [Publisher Login](#) ⓘ

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**Repeat users:** Please click the "Login" button from the menu above and proceed as appropriate.

**Authors:** Please click the "Login" button from the menu above and login to the system as "Author." You may then submit your manuscript and track its progress through the system.

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# ScholarOne Manuscripts Example

ScholarOne Manuscripts™

Instructions & Forms Help

APPLIED MATHEMATICS AND MECHANICS (English Edition) Springer 上海大学 Shanghai University

Log In Reset Password Create An Account



## Log In

User ID [Create an Account](#)

Password [Reset Password](#)

### Resources

- [FAQs & User Guides](#)
- [Instructions & Forms](#)
- [Journal Home](#)
- [Site Support](#)

Welcome to the submission site for

Applied Mathematics and Mechanics (English Edition)

To begin, log in with your user ID and password.

If you are unsure about whether or not you have an account, or have forgotten your password, go to the [Reset Password](#) screen.

**Instruction for Authors**

Please click [HERE](#)

**Latex Template**

Please click [HERE](#)



# Accessing the accepted version via journal online submission portal

## Step 4: Download PDF from online submission portal

- The PDF may contain a copy of all correspondence associated with journal article including:
  - Summary Page
  - Covering Letter
  - Response to reviewer's comments
  - Revised manuscript with changes marked
  - Revised table/figures legend with changes marked
  - **Manuscript file**
  - **Tables/Figures legend**
  - **Tables/Figures**
  - Conflict of interest declaration
  - Authorship statement
  - Supplementary information

# Overview of uploading publications to espace



# Depositing reports & creative works to espace

- Report clearance checklist for deposit to espace
- Creative works clearance checklist for deposit to espace
- Available from Curtin Library's Guide to espace

<https://researchtoolkit.library.curtin.edu.au/publishing/espace/meeting-copyright-obligations/>

**Curtin University Library**  
**Report clearance checklist for deposit to espace**

The following checklist is for Curtin researchers who want to deposit reports into espace. The checklist prompts you to consider a range of issues such as confidentiality, privacy, and copyright to ensure your research is able to be made openly available through espace.

**Output title:**

**Section 1: Confidentiality, funding and privacy**

1. Are there any confidentiality considerations associated with your research that may prevent the open sharing of your report via espace?

Yes – Move to Question 1.a.  
 No – Move to Question 2.

1.a. Is it suitable to make the metadata record available in espace?

Yes – Deposit the completed checklist only via Elements to create a metadata record in espace.  
 No – Do not deposit the report into espace.

2. Are there any funding or other commercial arrangements associated with your research that may prevent open sharing of your report via espace?

Yes – Move to Question 2.a.  
 No – Move to Question 3.

2.a. Is it suitable to make the metadata record available in espace?

Yes – Deposit the completed checklist only via Elements to create a metadata record in espace.  
 No – Do not deposit the report into espace.

<sup>1</sup> The metadata record is a description of the report rather than a copy of the report itself.

3. Does the content raise privacy issues that may prevent open sharing of your report via espace? <sup>2</sup> Please refer to Curtin [Privacy Statement](#) or contact the [Data Compliance Officer](#). Please note images of people can only be made publicly available with their express or implied consent. Children under 18 years require written consent from their parent/guardian.

Yes – Move to Question 3.a.  
 No – Move to Question 4.

3.a. Is it suitable to make the metadata record available in espace?

Yes – Deposit the completed checklist only via Elements to create a metadata record in espace.  
 No – Do not deposit the report into espace.

4. Does your report contain **Indigenous Cultural and Intellectual Property (ICIP)**? For further information refer to [Indigenous Cultural and Intellectual Property](#).

Yes – Move to Question 4.a.  
 No – Move to Section 2.

4.a. Please detail any ICIP requirements that impact how you share the metadata and/or report. For example, are there attribution requirements? Are there other conditions imposed by the contributors that may impact open sharing of the report?

Enter ICIP requirements here

<sup>2</sup> The metadata record is a description of the report rather than a copy of the report itself.

**Section 2: Copyright**

To make your research openly available in espace, you as the author, are required to confirm that all owners of copyright material within the report have provided you with permission to include the output in espace.

1. Are you the single author of the report?

Yes – Move to Question 2.  
 No – You will need obtain permission from the co-authors of the report. Refer to the supplementary resources below and complete the Copyright Log.

2. Are you the copyright owner of all photos, images, graphics, etc. contained within the report?

Yes – Move to Question 3.  
 No – You will need to obtain permission from all third-party owners of the photos, images etc. within the report. Refer to the supplementary resources below and complete the Copyright Log.

3. Do you want to make the report available under an open licence such as [Creative Commons](#)? <sup>3</sup> Please note you will need to have obtained clearance to permit open licensing.

Yes – Please refer to [Creative Commons Licences](#) on the Copyright at Curtin website or contact the [Copyright Team](#) for further information.  
 No – The report will be released in espace as 'All rights reserved' meaning people will need your permission to copy, adapt, and share the content.

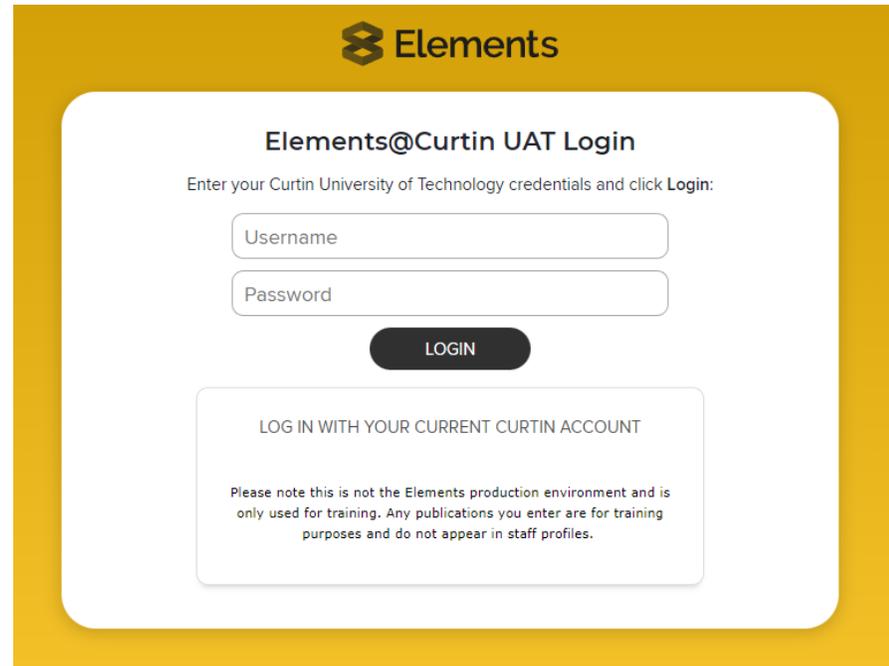
**Supplementary resources**

- For guidance in identifying necessary third-party copyright permissions refer to [Creative works at Copyright at Curtin](#) or contact the [Copyright Team](#).
- The [Creative works espace submission template](#) can be used to obtain permission to re-use third-party copyright material.
- If you are unable to obtain copyright permissions you may redact the third-party material, provided the overall research merit of the report is not diminished. [Redacting third-party copyright content](#) provides instructions for redacting material in PDF format.

# Overview of uploading publications to espace



# Depositing journal article to espace via Elements



Elements

### Elements@Curtin UAT Login

Enter your Curtin University of Technology credentials and click Login:

Username

Password

LOGIN

LOG IN WITH YOUR CURRENT CURTIN ACCOUNT

Please note this is not the Elements production environment and is only used for training. Any publications you enter are for training purposes and do not appear in staff profiles.

- Publications are deposited into espace via Elements by Curtin Academic Staff  
<https://elements.curtin.edu.au/>
- Researchers need to claim their publication **and** complete the espace deposit process via Elements
- Comprehensive instructions available within Elements and at  
<https://staffportal.curtin.edu.au/research/training/elements-training/>

# Locate publication record in Elements

## Option 1: Review your Publications list

Homepage

MY ACTIONS (1 of 2)

### Add your ORCID iD

Adding your ORCID iD can help us find your publications across the web. You can also choose to send your publications from Elements@Curtin UAT to your ORCID account.

ADD

Ms  
**Sian-Louise Dewar**  
Curtin University

✉ Sian-Louise.Dewar@curtin.edu.au

EDIT MY PROFILE

**Publications**

Claimed

- 4 artefacts
- 1 book
- 1 conference
- 5 curated exhibitions
- 6 journal articles
- 1 performance (music, theatre, dance)
- 2 working / discussion papers

+ ADD NEW

VIEW ALL

# My publications

**CLAIMED (19)** PENDING (0) REJECTED (0)

showing 1 - 10 out of 19

view: 10 per page

prev 1 2 next

sort by: Reporting date (newest first)

EXPORT  REJECT

focus on: summary

## Filters

Auto harvested journal article example ♡ 🌐 ⋮



JOURNAL ARTICLE [Dewar S-L](#)  
Physical Chemistry Chemical Physics 17 Oct 2022  
Reporting Date: 17 Oct 2022 [↻](#)

**SUMMARY** METRICS (3) DEPOSITS (0) LABELS (0) RELATIONSHIPS (1) SOURCES (1) HISTORY (1)

Performance ♡ 🌐 ⋮



PERFORMANCE (MUSIC, THEATRE, DANCE) [Dewar S-L](#)  
10 Oct 2022  
Reporting Dates: 10 Oct 2022 - 20 Oct 2022 [↻](#)

**SUMMARY** METRICS (0) DEPOSITS (1) LABELS (0) RELATIONSHIPS (1) SOURCES (2) HISTORY (3)

Curated exhibition ♡ 🌐 ⋮



CURATED EXHIBITION [↻](#)

### Publication type

- Artefact
- Book
- Chapter
- Conference
- Curated exhibition

### Relationship type

- Author of
- Editor of
- Translator of
- Contributor to

### Title

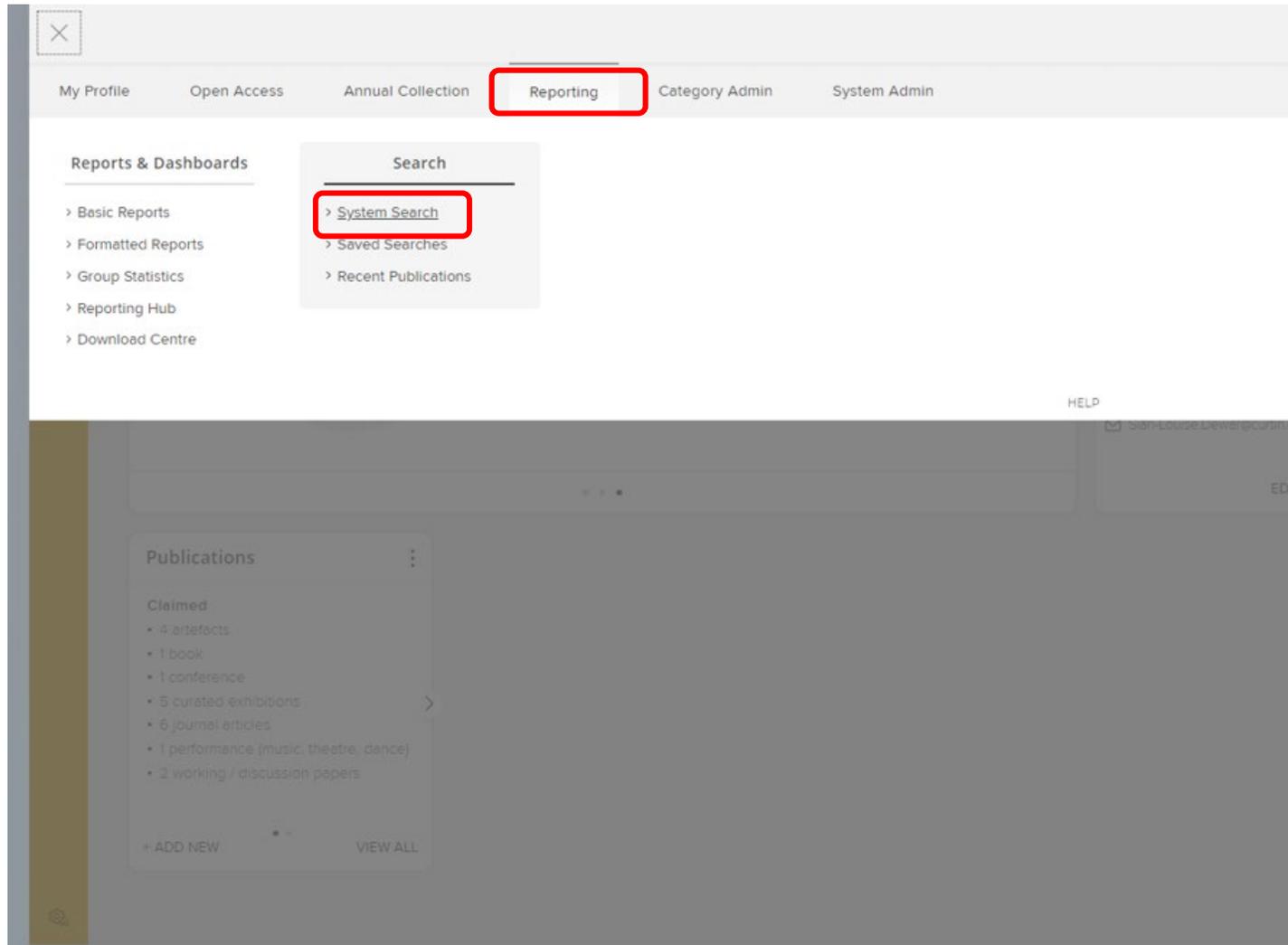
### Reporting date

From  To

### Label

# Locate publication record in Elements

## Option 2: Search for publication record in Elements



# Locate publication record in Elements

## Option 2: Search for publication record in Elements

System search

System Search

Search:

Simple  Advanced

# Locate publication record in Elements

## Option 3: Create manual record for publication

Homepage

MY ACTIONS (1 of 2)

### Add your ORCID iD

Adding your ORCID iD can help us find your publications across the web. You can also choose to send your publications from Elements@Curtin UAT to your ORCID account.

ADD

Ms  
**Sian-Louise Dewar**  
Curtin University

✉ Sian-Louise.Dewar@curtin.edu.au

EDIT MY PROFILE

### Publications

Claimed

- 4 artefacts
- 1 book
- 1 conference
- 5 curated exhibitions
- 6 journal articles
- 1 performance (music, theatre, dance)
- 2 working / discussion papers

+ ADD NEW VIEW ALL



MY ACTIONS (3 of 3)

## Deposit publications

You have

VIE

### Add a new publication



Select publication type

Artefact	Book	Chapter	Conference
Curated exhibition	Journal article	Patent	Performance (Music, Theatre, Dance)
Report	Non-traditional textual works	Film, TV, Media	Working / Discussion paper

CANCEL

## Add journal article

Let's get started

Tell us more

Deposit

### What do I need to do?

Fill in all fields marked with an asterisk. Other fields should also be completed if the information is known. Help for filling in some fields will be displayed if you click on the question mark next to them.

Please ensure you select only **ONE** of the sub types, details of each are as follows.

**Research Article:** An item published in a journal that provides the main original content of the journal. The article must be presenting original research and have undergone peer review.

**Other Article:** An item published in a journal that provides the main original content of the journal that does not meet the criteria for being a research article.

**Letter:** A letter to the editor that does not communicate original research.

**Research Review:** An item published in a journal that is a synthesis of existing research. The article must be presenting original research outcomes and have undergone peer review.

**Other Review:** An item published in a journal that is a synthesis of existing research that does not meet the criteria for being a research article (e.g. a non-critical review).

**Corrigendum:** A correction to a previously published article.

**Addendum:** Addendum to an existing article which is not a research publication in its own right.

**Rapid Communication:** Short article not presenting original research.

**Editorial Comment:** Journal editorial which is not presenting original research.

Once all information about the publication has been entered scroll down and click the **SAVE** button.

Information entered on this form is discoverable by other users of the publication module.

\* What is your relationship with this journal article?

- |  |   |
|--|---|
| <input type="checkbox"/> Author of     | <input type="checkbox"/> Editor of      |
| <input type="checkbox"/> Translator of | <input type="checkbox"/> Contributor to |

### Essential Information

\* Sub types

- |   |
|---|
| <input type="checkbox"/> Research Article |
| <input type="checkbox"/> Other Article    |
| <input type="checkbox"/> Letter           |
| <input type="checkbox"/> Research Review  |



## Thank you

 Your publication is not deposited.

### Do more with this journal article:



Deposit to espace



View your publication details

### You could also:



Go to your home page



Deposit claimed publications

# Funding Acknowledgement – Grant ID Information

[RETURN TO THE PREVIOUS PAGE](#)

## Manual Publication Record

[+ Add a new journal article](#)

### Journal article

 Dewar S-L   
Physical Chemistry Chemical Physics 17 Oct 2022

[Labels](#)  
There are no labels on this publication. [Add labels](#)

Citation Metrics					Journal Rankings		
RCR	Dimensions	EPMC	Scopus	WoS	Physical Chemistry Chemical Phy...		
-	-	-	-	-	SNIP 	SJR 	Impact Factor
					1.09	1.69	3.43

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Audience	Academic
Title	Manual Publication Record
Authors	<a href="#">Dewar, Sian-Louise</a>
Journal	Physical Chemistry Chemical Physics
Publication date	17 Oct 2022

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Status	Published
Audience	Academic
Title	Manual Publication Record
Authors	<a href="#">Dewar, Sian-Louise</a>
Journal	Physical Chemistry Chemical Physics
Publication date	17 Oct 2022

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Citation Metrics					Journal Rankings		
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Authors	<a href="#">Dewar, Sian-Louise</a>
Journal	Physical Chemistry Chemical Physics
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Physical Chemistry Chemical Phy...		
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### Citation Metrics

RCR	Dimensions	EPMC	Scopus	WoS
-	-	-	-	-

### Journal Rankings

Physical Chemistry Chemical Phy...		
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**Title** Manual Publication Record

**Authors** [Dewar, Sian-Louise](#)

**Journal** Physical Chemistry Chemical Physics

**Publication date** 2022

**Publisher** RSC

**ISSN** 1463-9076

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**Availability** Public

**Public URL** <http://hdl.handle.net/20.500.11937/87946>

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Dewar, Sian-Louise

**Date**  
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**Citation**  
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# Publishing Power Hours 2022

- |   |   |
|---|---|
| <b>1: Publishing in quality journals</b>  | Tuesday 13 September   12 – 1pm   |
| <b>2: Predatory journals and unethical publishing</b>   | Tuesday 20 September   12 – 1pm   |
| <b>3: Publishing your research data</b>   | Friday 23 September   12 – 1pm  |
| <b>4: Publishing your software code</b>   | Tuesday 4 October   12 – 1pm  |
| <b>5: Publishing copyright essentials</b>   | Friday 7 October   12 – 12.30pm   |
| <b>6: Getting your article published</b>  | Tuesday 11 October   12 – 1pm   |
| <b>7: Measuring the impact of your research publications</b>  | Tuesday 18 October   12 – 1pm   |
| <b>8: Open Access publishing</b>  | Tuesday 25 October   12 – 1pm   |
| <b>9: Using the institutional repository (espace) to make your research open access</b> <i>For academic staff only.</i> | Thursday 27 October   12 – 1pm  |
| <b>10: Making EndNote work for you and your publications</b>  | Thursday 3 November   12 – 1pm  |
| <b>11: Preprints</b>  | <a href="#">This is a pre-recorded workshop available at this link.</a> |

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