


STUDENT ASSIST

A DEPARTMENT OF THE CURTIN STUDENT GUILD

GETTING THE BEST FROM YOUR SUPERVISOR RELATIONSHIP

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CURTIN STUDENT GUILD

The Basics

- HDR – Higher Degree by Research – Doctoral and Masters students
- Thesis Committee comprises of:
 - Chairperson
 - Primary supervisor
 - Co-supervisor (or associate supervisor)

Establishing expectations

- Establish a meeting schedule
- Discuss: scope, timeframe, literature involved, methodology, ethics approval.
- Written feedback for drafts/papers – timeframe
- Take notes during your meetings; specify outcomes
- Submit written summary of meeting and action items

Authorship

- Discuss attribution of authorship well in advance of publication
- Researchers must make a *substantial scholarly contribution*
- Supervisors should not automatically be listed as a co-author

Managing the relationship

- Meeting schedule likely to change
- Discuss progress
- Inform supervisors about any challenges or delays
- Annual Progress Reports

Resources

- All forms / policies / guidelines are on the Curtin website
- GRS can give advice on processes
- Student Assist can give advice on processes / appeals

If things go wrong...

- **Student Assist** – 9266 2900 or student.assist@guild.curtin.edu.au
- **Curtin Counselling** – 9266 7850
- **Graduate Research School** – ROC.GRS@curtin.edu.au
- Try to resolve the issue with your supervisor
- If the supervisor is part of problem, take the matter to your Chairperson